

SARASOTA-MANATEE CHAPTER of the AMERICAN GUILD OF ORGANISTS

PAYMENT VOUCHER FORM

Requested by _____

Date _____ Needed by _____ Budget Line _____

Payee _____

Address _____

Approved by _____ Date _____

BUDGET LINE

Code	Item	Budgeted Amount	
A.	PROGRAM		
A.1.	Artist Fees		
A.2.	Artist Expenses		
A.3.	Publicity		
A.4.	Items for Receptions, etc.		
B.	ANNUAL BANQUET		
B.1.	Venue Fees		
B.2.	Caterer/Food		
B.3.	Artist Honorariums		
C.	OPERATING EXPENSES		
C.1.	Online Fees		
C.2.	Supplies		
C.3.	Post Office Box Rental		